



## ESS – Employee Self Service Portal

ALIF Systems launches the On-Line ESS to Empower your employees. Let them login and apply for their own leave(s) / print Payslips / Forecast Slips – either from a Kiosk in the organization or thru the intranet/internet.



Organisation using the **STAR** System can now avail of this an additional On-Line Leave Management module to enable its Employee to get leave / payslip/Tax computation slips related information without having to interact personally with the HR / Finance Departments. Employees working on Night Shifts / Outdoor Duties / Deputation can now login from the privacy of their own PCs and apply on-line for their leaves/ check leave balances/get their Leaves approved/rejected by their superiors / take printouts of their Payslips / Income Tax Forecast Slips etc.

### Reports available from the system includes:

- ✓ Monthly Payslips
- ✓ Income Tax Forecast Slip

#### **SELF**

- ✓ Pending Leave Application
- ✓ Sanctioned Leave List
- ✓ Cancelled Leave List
- ✓ Rejected Leave Application List
- ✓ Attendance Details

#### **Managers**

- ✓ Leave Approved / Rejected of Subordinates

